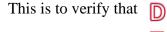


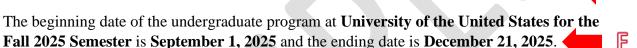


To Whom It May Concern:



Jane E. Doe

is enrolled as a full-time undergraduate student in good standing for Fall Semester 2025.



Please feel free to reach out to me if you have any questions on this matter.

Sincerely,

John Smith

John Smith Registrar Officer

Email: registrar@sample.edu Phone: (123) 456-7890 A - College's name

B - Letter Date

C - Student's name

D - Student's enrollment status

E - Semester and Year

F - Semester start and end dates