

SAMPLE RECEIPT #1

ABC Day Care

123 Main Street
Amazing, NY 12345
123-456-7890

RECEIPT DATE:
XX / XX / 20XX

RECEIPT NO.
22222

Attention: Ms. Jane Doe
1111 Somewhere Street
Somewhere, NY 11111

Note: *For Susie Doe's daycare services*

PAID

Description	Total
January (year)	\$ 100.00
February (year)	\$ 200.00
March (year)	\$ 300.00
Total Paid	\$ 600.00

SAMPLE RECEIPT #2

ABC DAY CARE
123 Main Street
Amazing, NY 12345
123-456-7890

RECEIPT

No.
987654

Date XX / XX / 20XX

Received From: Ms. Jane Doe \$ 600.00

Six hundred 00/100 Dollars

For Rent

For Susie Doe's daycare services

ACCT.	
PAID	✓
DUE	

CASH

CHECK

MONEY ORDER

CREDIT CARD

FROM xx / xx / 20xx TO xx / xx / 20xx

BY Provider's Signature

Receipt info must contain:

- A. Receipt date and receipt number
- B. Provider's name, address and phone number
- C. Member's name
- D. Total amount paid
- E. Note indicating child's name
- F. Must indicate "Paid"
- G. Dates for quarters paid
- H. Provider's signature (for receipt type #2)