

SAMPLE RECEIPT #1

Bright Canvas Day Camp														
1515 Camp Street Amazing, NY 02345 123-456-7890	Attention: Mr. John Doe 1111 Somewhere Street Somewhere, NY 11111 Note: <i>For Jack Doe's summer day camp services</i>	PAID												
RECEIPT DATE: XX / XX / 20XX	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Description</th> <th style="width: 20%;">Total</th> </tr> </thead> <tbody> <tr> <td>Session Tuition</td> <td style="text-align: right;">\$ 1,600.00</td> </tr> <tr> <td>Art Supplies</td> <td style="text-align: right;">\$ 100.00</td> </tr> <tr> <td>Early Drop-off</td> <td style="text-align: right;">\$ 50.00</td> </tr> <tr> <td>Camp T-shirt</td> <td style="text-align: right;">\$ 25.00</td> </tr> <tr> <td style="text-align: right;">Total Paid</td> <td style="text-align: right;">\$ 1,775.00</td> </tr> </tbody> </table>	Description	Total	Session Tuition	\$ 1,600.00	Art Supplies	\$ 100.00	Early Drop-off	\$ 50.00	Camp T-shirt	\$ 25.00	Total Paid	\$ 1,775.00	
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Art Supplies	\$ 100.00													
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Camp T-shirt	\$ 25.00													
Total Paid	\$ 1,775.00													
RECEIPT NO. # 3333														

SAMPLE RECEIPT #2

Bright Canvas Day Camp 1515 Camp Street Amazing, NY 02345 123-456-7890	<h1 style="color: #00AEEF; margin: 0;">RECEIPT</h1>	No. 987654												
	Date XX / XX / 20XX													
	Received From: Mr. John Doe	\$ 1,775.00												
	One thousand seven hundred seventy-five and 00/100 Dollars													
	<input type="radio"/> For Rent													
	<input checked="" type="radio"/> For Jack Doe's summer day camp services													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">ACCT.</td> <td style="width: 30%;"></td> <td style="width: 40%;"><input checked="" type="radio"/> CASH</td> </tr> <tr> <td>PAID</td> <td style="text-align: center;">✓</td> <td><input type="radio"/> CHECK</td> </tr> <tr> <td>DUE</td> <td></td> <td><input type="radio"/> MONEY ORDER</td> </tr> <tr> <td></td> <td></td> <td><input type="radio"/> CREDIT CARD</td> </tr> </table>	ACCT.		<input checked="" type="radio"/> CASH	PAID	✓	<input type="radio"/> CHECK	DUE		<input type="radio"/> MONEY ORDER			<input type="radio"/> CREDIT CARD	FROM XX / XX / 20XX TO XX / XX / 20XX BY <u>Provider's Signature</u>	
ACCT.		<input checked="" type="radio"/> CASH												
PAID	✓	<input type="radio"/> CHECK												
DUE		<input type="radio"/> MONEY ORDER												
		<input type="radio"/> CREDIT CARD												

Receipt info must contain:

- Receipt date and receipt number
- Provider's name, address and phone number
- Member's name
- Total amount paid
- Note indicating child's name
- Must indicate "Paid"
- Provider's signature (for receipt type #2)